



KAW HOUSING AUTHORITY

#9 Kanza Lane / P.O. Box 371, Newkirk, OK 74647

Phone: (580)362-6264 / Fax (580)362-3986

Storm Shelter Policy

This program is designed to provide safe shelter and protection from violent storms, tornados, and unforeseen disasters for Kaw Housing Authority tenants, their families and Kaw Tribal members in KHA's service area. The Kaw Housing Authority will provide emergency shelters to all occupants living in Mutual Help Units or NAHASDA Units as funding is available.

- Applicant – An individual(s) who occupies real property that contains a Mutual Help or NAHASDA residence, owned and/or serviced by the Kaw Housing Authority, *will be provided a storm shelter with no application process. KHA will provide storm shelters for any Kaw Tribal member who own their home, and live in our service area, provided the following criteria are met.* Applicant and household must qualify as a low-income family, whose income does not exceed eighty percent (80%) of the national median income, as set by HUD, at the time the assistance is provided. Income limits are adjusted for family size and are updated on an annual basis. Income verification shall not be more than thirty days old at the time the assistance is provided. The HUD income guidelines, as same may change from time to time, are hereby adopted and incorporated by reference.

If a Kaw Tribal member is non-low income and funds are available from other sources excluding the IHBG Grant, the Board of Commissioners may delegate funds towards the installation of storm shelters for these members. This will be an application process and approved by the Executive Director.

- Application for Storm Shelter – a written form is to be signed and dated by an Applicant which includes information the Kaw Housing Authority will be used to determine whether the applicant qualifies for installation of a Storm Shelter.
- Primary Residence – the dwelling in which the Applicant resides. An individual may only have one primary residence.

Applicant Requirements:

- CDIB or Tribal Enrollment Card, verification for applicant
- All required application forms completed
- No accounts in default or delinquent status owed to the Kaw Housing Authority

All italicized information was approved by KHA Board of Commissioners on April 22, 2019. Resolution 2019-03

- Home must be applicant's primary resident
- Documentation from a physician if Applicant is handicap or disabled
- Income verification of all household members 18 years of age or older



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Preference:

- Kaw Tribal Elders (62 years of age or older)
- Kaw Tribal Members who are Handicap, Disabled or Veterans
- Kaw Tribal Members

Eligibility Requirements:

- Applicants are eligible for a storm shelter for their primary residence only.
- Storm shelters awarded one time only to each family.
- A waiting list will be established based on preferences listed above

Procedural Requirements:

- Applications will be accepted ***October 1st thru March 1st*** for anyone *who does not occupy* Kaw Housing Authority residences. Applications sent in before these dates will be returned.
- A letter will be sent to the Applicant advising of the approval or denial of his/her application after March *1st* deadline.

KHA Service area includes: Kaw City, Newkirk, Ponca City, Blackwell and Braman.